

EMPLOYEE TREATMENT POLICY AND RESPECT FOR HUMAN RIGHTS

The hostel respects and supports the human rights of employees, guests, suppliers, stakeholders and the local community. In business, we do not differentiate between men and women, nor do we discriminate between younger or older people. We do not identify or expose them due to ethnic differences, religion or disability.

The following applies to all employees:

- The employer provides the employee with equal treatment regardless of nationality, race, ethnicity, national or social origin, gender, health status, religion, age, sexual orientation or family status during or at the time of employment.
- The employer complies with the provisions on concluding and terminating the employment contract. The employee voluntarily decides when he wants to stop working, without being sanctioned by the employer.
- Personal documents of employees are not retained by the employer.
- No employee is paid an amount lower than the minimum wage.
- We respect the regulation on the working hours of civil servants in state administration bodies.
- Full time does not exceed 40 oz. 50 hours per week.
- All employees agreed to the working conditions.
- Each of the employees is familiar with the disciplinary procedure.
- Each of the employees can contact the manager of the facility or the director of the Institute about problems related to work.
- The employer carries out activities on safety and health at work in order to insure the life of the worker and his health.
- All employees are subject to anti-discrimination principles regarding employment and the rights and duties of employees. The institute ensures equal treatment of employees in terms of training and education.

Objectives of employee policy and respect for human rights:

- The aim of the business is to provide a pleasant working environment where the employee or guest will not be exposed to sexual or other harassment, bullying, verbal or non-verbal violence. Employees notify their supervisor or security service if this occurs.
- The aim of the Institute is to ensure equal treatment of employees, guests and suppliers regardless of gender, marital status, pregnancy. Also, the employer will pay for the same work of each employee, regardless of gender.
- The aim is to ensure and implement once a year workplace health promotion.
- Our goal is to ensure the safety and health of workers at work. Trainings on occupational safety and fire protection are carried out once every two years.
- Every year, regular training is provided for all employees and students on responsible policies, and they will also be informed about the disciplinary procedure and human rights.
- All applicable national legislation in the field of human rights, employees' rights, employment law, etc. is also respected in business operations.
- All employees will continue to come from the local environment.

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